

FAA SE-2020 SIR2FO

Contract: DTFAWA-10-D-00030

Task Order: 0039 En Route and Oceanic Safety Support

CDRL #: 0008

(30_0039_CDRL_1305_0008_20111113)

Contractor Work Plan

November 2011

Submitted by:

Booz | Allen | Hamilton

8283 Greensboro Drive
McLean, VA 22102

Date: November 13, 2011

Attached is the Contractor Work Plan for Task Order 0039, TORP 1305 En Route and Oceanic Safety Support.

This is the formal submission for contract deliverable 8 – Contractor Work Plan due 45 days after award.

This initial schedule is based upon the task order contract including the Statement of Work, period of performance, and our approved resource levels.

As these requirements change we will update our plan.

In addition, we'll continue to respond to the needs and direction of our client, Diane Bodenhamer of AJE-3, and adjust our plan, priorities and tasking accordingly.

ID	TASK NAME	DURATION	START	FINISH
1	TO Y2 Work Plan FY2012	365 Days	10/1/2011	9/30/2012
2	Monthly Status Report			
3	Monthly Status Report 1	31 Days	10/1/2011	11/10/2011
4	Monthly Status Report 2	30 Days	11/1/2011	12/10/2011
5	Monthly Status Report 3	31 Days	12/1/2011	1/10/2012
6	Monthly Status Report 4	31 Days	1/1/2012	2/10/2012
7	Monthly Status Report 5	29 Days	2/1/2012	3/10/2012
8	Monthly Status Report 6	31 Days	3/1/2012	4/10/2012
9	Monthly Status Report 7	30 Days	4/1/2012	5/10/2012
10	Monthly Status Report 8	31 Days	5/1/2012	6/10/2012
11	Monthly Status Report 9	30 Days	6/1/2012	7/10/2012
12	Monthly Status Report 10	31 Days	7/1/2012	8/10/2012
13	Monthly Status Report 11	31 Days	8/1/2012	9/10/2012
14	Monthly Status Report 12	30 Days	9/1/2012	10/10/2012
15	Task 1: Task Management Support			
16	Management/Administration of Task Statements	365 Days	10/1/2011	9/30/2012
17	Resource Allocation and Utilization	365 Days	10/1/2011	9/30/2012
18	Management of Personnel Resources Strategies	365 Days	10/1/2011	9/30/2012
19	Preparation of Draft Requirements Documents	365 Days	10/1/2011	9/30/2012
20	Monthly Status Reports	365 Days	10/1/2011	9/30/2012
21	Task 2: Technical Program Support			
22	Technical Review Expertise and Support	365 Days	10/1/2011	9/30/2012
23	Administrative Support	365 Days	10/1/2011	9/30/2012
24	Task 3: Airspace and Procedures Support			
25	Review and Comment on Operational Function documents	365 Days	10/1/2011	9/30/2012
26	Task 4: Quality Assurance Support			
27	Review and Comment on NAS Operational Incidents	365 Days	10/1/2011	9/30/2012
28	Task 5: Planning and Requirements Support			
29	Review Requirements for NAS Operational Systems	365 Days	10/1/2011	9/30/2012

30

Integration of Active Systems

365 Days

10/1/201
1

9/30/2012

31	Task 6: Training Support		10/1/201	
32	Review Technical Instruction Materials	365 Days	1	9/30/2012
33	Document Change Proposals JO 7110.65	90 Days	1	12/31/2011
34	Comment on Operational Training Procedures	365 Days	1	9/30/2012
35	Corrective Action Report 023 Similar Call Signs	365 Days	1	9/30/2012
36	Satellite Corrective Action Report 024 Global Navigation	180 Days	1	3/31/2012
37	Corrective Action Report 017 NOTAMS	180 Days	1	3/31/2012
38	Written Submission of Training Materials	365 Days	1	9/30/2012
39	Mandatory Briefing Items/Memos/Notices	180 Days	1	3/31/2012
40	Task 7: Program Management Support			
41	Develop Charts, Briefings, and White Papers	365 Days	1	9/30/2012
42	Develop briefing for 510 managers on Airborne Reroute	15 Days	1	11/15/2011
43	Develop briefing for 510 managers on 3D-PAM	15 Days	1	11/15/2011
44	Develop briefing for 510 managers on TBFM	15 Days	1	11/15/2011
45	Management Develop briefing for 510 managers on Separation	15 Days	1	11/15/2011
46	Establish Teleconferences and Meetings	365 Days	1	9/30/2012
47	Create Meeting Agendas and Notices	365 Days	1	9/30/2012
48	Develop Meeting Minutes and Action Items	365 Days	1	9/30/2012